



Manchester  
Communication  
Primary  
Academy

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# Manchester Communication Primary Academy

Educational Visits Risk Assessment for  
Severe Medical or Disability

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Policy 20-21

## Approval History

| Approved by; | Date of Approval | Version Approved | Comments |
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## Revision History

| Revision Date | Previous Revision Date | REV | Summary of Changes | Changes Marked | Owner / Editor |
|---------------|------------------------|-----|--------------------|----------------|----------------|
| 10/20         |                        |     | Policy created     |                |                |

This risk assessment should be used in addition to a main trip risk assessment if the group attending include a child with severe medical issues or a disability, the scope of which is beyond the standard risk assessment.

Please complete each box, adding rows if needed.

To calculate the risk value, multiply likelihood by severity. E.G. a shark attack at Blackpool beach is very unlikely (1) but could be very severe (5),  $1 \times 5 = 5$ , the risk is therefore low.

|       |                  |
|-------|------------------|
| 20-25 | Severe risk      |
| 15-20 | Significant risk |
| 10-15 | Some risk        |
| 0-10  | Low risk         |

|   |  |
|---|--|
| Location including address:             |  |
| Number of children and year group:      |  |
| Trip leader:                            |  |
| Additional staff:                       |  |
| First-aid trained staff:                |  |
| Trip date and timings:                  |  |
| What are the main hazards on this trip? |  |
| Who may be harmed?                      |  |

## Transport

|                                 |  |
|---------------------------------|--|
| Mode of transport and provider: |  |
|---------------------------------|--|

Consider – accident, illness, traffic (getting on/off bus), use of marked paths, slips/trips/falls.

| Risk | Control Measures | Likelihood (/5) | Severity (/5) | Risk (/25) |
|------|------------------|-----------------|---------------|------------|
|      |                  |                 |               |            |
|      |                  |                 |               |            |
|      |                  |                 |               |            |

## At Venue risks

|  |  |
|--|--|
| Description of venue including and specific hazards: |  |
|--|--|

Consider – risks specific to this venue; use of a play-area, traffic, machinery, animals, fire, stranger danger (including terrorist), getting lost etc.

You should use the venue's own risk assessment to support but not replace this process.

| Risk | Control Measures | Likelihood (/5) | Severity (/5) | Risk (/25) |
|------|------------------|-----------------|---------------|------------|
|      |                  |                 |               |            |
|      |                  |                 |               |            |
|      |                  |                 |               |            |

## Approval

|                              |  |      |  |
|------------------------------|--|------|--|
| Risk assessment completed by |  | Date |  |
| Risk assessment approved by  |  | Date |  |